



## USMS Coaching Certification – Level 1 Virginia LMSC Reimbursement Form

The Virginia LMSC will reimburse 100% of the total cost paid for the US Masters Level 1 Coaching Certification. To receive your reimbursement, please follow these directions:

1. Fill out the form below (this is a fillable PDF)
2. Attach an email/copy/scan of the receipt showing payment for the course
3. Attach a copy/scan of the certificate showing completion of the course

Course Name:

Course Date & Location:

Name:

Mailing Address:

City:

State:

Zip code:

Phone Number:

Email Address:

USMS Number:

Virginia Club/Workout Group:

Total Reimbursement Request: \$

Upon completion of this form, please attach appropriate documents and email to [vatreasurer@usms.org](mailto:vatreasurer@usms.org). If you prefer to mail your reimbursement form with receipts, please email [vatreasurer@usms.com](mailto:vatreasurer@usms.com) for a mailing address.

**Note:** You must be a USMS member and affiliated with the Virginia LMSC (e.g., club, workout group) to be reimbursed for this course.